Recorded Lecture Policy Agreement

The Disability Access Services (D.A.S.) Office, where appropriate, may recommend that a student with a qualifying disability be permitted to audio record class sessions as a form of an academic accommodation. Use of the accommodation of audio recording is subject to the following provisions:

1. Audio recordings of class sessions are only for the student’s personal use in study and preparation related to the class.
2. The student may not share these audio recordings with any other person, without the consent of the lecturer.
3. Upon request, the student will cease recording of the class session when audio recording may violate others’ right to privacy.
4. The student agrees to delete and/or destroy any audio recordings that were made when they are no longer needed for his/her academic work.
5. The lecture and any information contained in the recorded lecture are protected under copyright laws and may not be copied, displayed, broadcast, published, or quoted without the consent of the lecturer and without giving proper attribution to the lecturer. The prohibition includes placing the recording on any web page or the Internet for use by, or access to, any person, including the student.

I have read and understand the above policy on audio recorded class sessions at Aims and agree to abide by the above policy with regard to any class sessions I audio record while enrolled as a student at Aims.

I have read and understand the Student Contract.

______________________________   ________________________
Student (Print)                 Aims ID

______________________________   ________________________
Student Signature                Date

84.44 of Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112, amended P.L. 93-516)