COURSE CHALLENGE EXAM REQUEST
(See Procedure on Reverse)

STUDENT NAME -- Last, First Middle

AIMS ID # DECLAED DEGREE OR CERTIFICATE, AND MAJOR

CATALOG YEAR YOU ARE USING

COURSE TO BE CHALLENGED:

<table>
<thead>
<tr>
<th>COURSE #</th>
<th>COURSE TITLE</th>
<th>CREDITS</th>
</tr>
</thead>
</table>

Student summary. Please explain why you are challenging the course:

____________________________________________________
____________________________________________________
____________________________________________________

STUDENT SIGNATURE ___________________________ DATE ___________________________

APPROVAL: RESULTS:

CHALLENGE EVALUATOR NAME & DEPARTMENT CHALLENGE EVALUATOR SIGNATURE

DATE EVALUATED ________ Successful? (Y or N) ________

ADMISSIONS, REGISTRATION AND RECORDS OFFICE USE ONLY

Recorded By ___________________________ Date ___________________________
COURSE CHALLENGE EXAM REQUIREMENTS

A student may challenge a course for which the student believes his or her prior training and/or study are adequate to meet the instructor’s course requirements. Only certain courses, as determined by the college, are available for this option. This credit will be allowed based on the following conditions and procedures.

1. The student must be currently enrolled at Aims Community College.

2. A course challenge may not be made for a course in which the student is currently enrolled. If enrolled, the student must drop the course by the course drop deadline.

3. The student takes this Course Challenge Exam Request to the academic division offering the course. Faculty or staff in the division office will inform the student of divisional procedures.

4. Upon approval by the course instructor and the division authority, the student will be offered the opportunity to take the exam for the course challenge.

5. Upon successful completion of the exam for course challenge, the student will be awarded full credit for the course. A grade of “S” (Satisfactory) will be recorded when this completed form is submitted to the Admissions, Registration and Records (AR&R) Office by the academic division authorities. Under no circumstances will this form be accepted if submitted to AR&R by the student.

6. The credit will not affect the student’s grade point average, will not meet residency requirements, and will not contribute to eligibility requirements for Financial Aid or Veteran’s benefits.