

Aims Community College Procedure
Employee Services
Unmanned Aircraft Systems (UAS) Operation

Purpose: This procedure exists to provide guidelines for the safe operation of UAS (Drones) at all Aims Community College campuses and locations, and to limit college liability as it pertains to UAS operation.

Process:

This procedure specifically prohibits any non-Aims person (member of the general public) from operating any UAS at Aims, on any Aims campus, or over Aims owned or leased property.

Individuals may operate UAS at Aims if they are an Aims student, employee, or other person operating UAS during an Aims approved operation. This includes UAS operation for academic courses, marketing purposes, survey purposes, investigatory purposes and any other UAS activity that is approved by Aims Campus Safety and Security. Aims Campus Safety and Security shall be made aware of all Aims UAS operations via this web-link: [UAS Pilot Operations Form](#).

Any approved individual operating UAS at Aims shall hold a current Commercial Remote Pilot Certificate issued under 14 CFR § 107 that is appropriate to the UAS being operated and must adhere to all safety and regulatory requirements outlined in Part 107 and local/state laws, for the operation being conducted. Any UAS being operated at Aims shall meet the registration and airworthiness requirements of Part 107 and have its registration number recorded and approved for use through Aims Administrative Services via this web-link: [UAS Aircraft Registration Recording Form](#).

Aims students who are operating UAS in an academic setting (related to academic courses that require the use of UAS), need not hold a 14 CFR § 107 Commercial Remote Pilot Certificate, while operating UAS for the purpose of a course; such students shall be under the supervision of a Federal Aviation Administration (FAA) certified Remote Pilot in Command (RPIC). The current Part 107 regulations can be found in this web-link: [FAA Part 107](#).

Any UAS event that requires immediate action, such as an injury, aircraft accident, or any emergency situation should be reported to emergency services (911) immediately, Aims Campus Safety and Security as soon as practical, and if applicable, in accordance with the [Off-campus UAS Ops Incident/Accident Response Plan](#). Required reporting of any such event shall be made in accordance with current Federal Aviation Regulations and local and state statutes. For the purpose of UAS, accidents are defined in 14 CFR Part 107; further guidance may be found in the current edition of FAA Advisory Circular (AC) 107-2, web-link: [FAA AC 107-02](#).

This procedure (506-27) does not apply to public operations of UAS by law enforcement and emergency services agencies.

Adopted: College Council, March 14, 2022

Responsible Administrator: Executive Director/CHRO of Employee Services

Updated from Human Resources to Employee Services – September 20, 2022